



AGENDA

RECORD OF OFFICER DECISION

Date: Thursday, 18 March 2021

Time: 10.00 am

Venue: Cabinet Room, Swale House, East Street, Sittingbourne, Kent ME10 3HT

1. Contract Award for Sheerness Clock Tower Restoration

Pages

Record of decision made by the Head of Housing & Community Services.

Issued on Tuesday, 24 August 2021

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**Chief Executive, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**

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Agenda Item 1

RECORD OF OFFICER DECISION

This form must be completed by or on behalf of the relevant Officer immediately after any decision has been made. Please send to the Proper Officer for publication in accordance with the Council's Constitution.

NAME OF OFFICER MAKING DECISION	Charlotte Hudson
SUBJECT OF DECISION BEING MADE BY OFFICER	Contract Award for Sheerness Clock Tower Restoration
SUMMARY OF OFFICER DECISION AND REASON FOR THAT DECISION	Contract Award to Smith of Derby
DATE OF OFFICER DECISION	18/03/2021
DETAILS OF ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	To leave the clock tower barriered off and out of bounds to the public for the foreseeable future.
DETAILS OF ANY CONSULTATION UNDERTAKEN	Internal discussions have taken place with SBC's property team to determine companies suitable to carry out the work required and the conservation officer regarding the listed building consent and planning requirements. Sheerness Town Council and Town Team have also been informed and regularly updated.
DETAILS OF ANY CONFLICTS OF INTERESTS	None
CONTACT FOR ENQUIRIES/FURTHER INFORMATION	Dean Radmore
DELEGATED AUTHORITY UNDER WHICH OFFICER IS ACTING	
DELEGATING COMMITTEE OR INDIVIDUAL	Cabinet
TITLE OF REPORT TO COMMITTEE	Sheerness Clock Tower Restoration
DECISION/RECOMMENDATION MADE BY COMMITTEE	That the Head of Housing, Economy and Community Services in conjunction with the Chief Financial Officer in consultation with the Cabinet Member for Economy and Property and The Leader and Cabinet Member for Finance be given delegated authority to award the contract for the

	renovation works for Sheerness Clock Tower and waive contract standing orders if three tenders were not received.
DATE OF COMMITTEE DECISION	17 th March 2021
A copy of this Notice will be published on the Council's website	